

Premium Course Catalogs

Add on premium packages

New



Diversity Equity
Inclusion & Belonging

New



Cybersecurity

New



Communication

New



Health & Wellness

New



Leadership &
Management

New



Microsoft Computer
Skills



Workplace Harassment
Prevention



Workplace Safety

DEIB Course Specifics

- Publishers
 - Enspark
 - Ideas for Leaders
 - Management Pocketbooks
 - OpenDoors
 - Syntrio
- Course lengths
 - Range from 5-30 minutes
- Language Options (may vary by course, including subtitle options)
 - English, French, Chinese, Hindi, Latin American Spanish, Japanese, French Canadian
- # of courses
 - 41

Learning focus:

Create a workplace environment that is inclusive, respectful, and supportive of all employees through e-learning courses that cover

- ✓ Workplace inclusion strategies
- ✓ Measuring DEI impact
- ✓ Why Diversity matters
- ✓ Allyship
- ✓ Managing culture in virtual teams
- ✓ Overcoming bias when giving feedback
- ✓ Disrupting microaggressions
- ✓ Building emotional self-awareness
- ✓ And more!

Cybersecurity Course Specifics

- Publishers
 - Enspark
 - Infobase
 - SONIC Performance Support
 - Syntrio
 - Vector Solutions
 - Vubiz
- Course lengths
 - Range from 5-90 minutes
- Language Options (may vary by course, including subtitle options)
 - English, French, Chinese, Hindi, Latin American Spanish, Japanese, French Canadian
- # of courses - 36

Learning Focus

Protect assets and reduce the risk of cyber-attacks with e-learning courses that address procedures for handling sensitive information including topics such as

- ✓ Password security
- ✓ Phishing
- ✓ Ransomware
- ✓ Social engineering
- ✓ Safe browsing practices
- ✓ And more!

Communication Course Specifics

- Publishers
 - Enspark
 - Ideas for Leaders
 - Management Pocketbooks
 - Syntrio
- Course lengths
 - Range from 8-45 minutes
- Language Options (may vary by course, including subtitle options)
 - English, French, Chinese, Hindi, Latin American Spanish, Japanese, French Canadian
- # of courses
 - 34

Learning focus:

Cultivate a productive, collaborative, and harmonious workplace with e-learning courses that teach employees how to develop skills essential for effective communication such as

- ✓ Active listening
- ✓ Feedback
- ✓ Coaching
- ✓ Negotiation
- ✓ Conflict resolution
- ✓ Written communication
- ✓ Cultural awareness
- ✓ And more!

Health & Wellness Course Specifics

- Publishers
 - Management Pocketbooks
 - OpenMind
- Course lengths
 - Range from 5 – 16 minutes
- Language Options may vary by course, including subtitle options)
 - English, French, Chinese, Hindi, Latin American Spanish, Japanese, French Canadian
- # of courses
 - 52

Learning focus:

Increase employee morale, productivity, attendance, and retention through e-learning courses that prioritize

- ✓ Physical and mental well-being
- ✓ Work-life balance
- ✓ Stress management
- ✓ Emotional resilience
- ✓ Social connection
- ✓ Addresses challenges related to hybrid and remote work environments, economic uncertainty, and preparing for the future of work.

Leadership & Management Course Specifics

- Publishers
 - Enspark
 - Ideas for Leaders
 - Management Pockbooks
 - Syntrio
- Course lengths
 - Range from 8 – 60 minutes
- Language Options may vary by course, including subtitle options)
 - English
- # of courses
 - 33

Learning focus:

Gain competitive advantages by developing top talent through e-learning courses designed to strengthen leadership roles with the skills in

- ✓ Communication
- ✓ Time management
- ✓ Problem solving
- ✓ Decision making
- ✓ Delegation
- ✓ Team building
- ✓ Performance management
- ✓ Adapting to change
- ✓ Innovation

Microsoft Computer Skills Course Specifics

- Publishers
 - Enspark
 - Infobase
 - Management Pocketbooks
 - SONIC Performance Support
- Course lengths
 - Range from 5 – 300 minutes
- Language Options may vary by course, including subtitle options)
 - English, French, Chinese, Hindi, Latin American Spanish, Japanese, French Canadian
- # of courses
 - 28

Learning focus:

- ✓ Streamline workflows, make better-informed decisions, and improve data management by becoming proficient in using Microsoft Office applications including
- ✓ Excel
- ✓ Outlook
- ✓ PowerPoint
- ✓ Word
- ✓ Office 365
- ✓ Teams
- ✓ SharePoint
- ✓ Planner
- ✓ Addresses topics such as using technology in virtual teams, cybersecurity and data analysis

Workplace Harassment Prevention

Compliant Versions

- New York State (+Spanish)
New York City (+Spanish)
- California (+Spanish)
- Connecticut (+Spanish)
- Delaware (Spanish)
- Maine (Spanish)
- Illinois (+Spanish)
Chicago (Spanish)
- DE&I Training
- Custom Course Uploader

Features

- Interactive (required)
- Live advisor access
- Time tracking (required)
- Proof of completion
- Auto-reminders
- All future harassment prevention mandates